

NOTTINGHAM  
CITY  
LIBRARIES

# ROOM HIRE

# NOTTINGHAM CENTRAL LIBRARY

Central Library, Carrington Street, NG1 7FH

0115 915 2828

[Central.Library@nottinghamcity.gov.uk](mailto:Central.Library@nottinghamcity.gov.uk)

[nottinghamcitylibraries.co.uk](http://nottinghamcitylibraries.co.uk)



Nottingham  
City Council





## Creative Lab



**Capacity:** Up to 16 children

**Community Groups & Non-profit:** £15 per hour

**Commercial:** £30 per hour

Adjacent to our Children's Library, this is an ideal area for crafts or activities with children where things might get a little messy.

The space has tables and chairs to seat 16 children, hosts a screen with HDMI port to connect to sound system and a large whiteboard wall too.





# Meeting Room 1



**Capacity:** Up to 20 people boardroom style

**Community Groups & Non-profit:** £15 per hour

**Commercial:** £30 per hour

A convenient and private meeting room nestled away on the busy Ground Floor of Central Library. The room is equipped with a large screen with HDMI & USB ports to connect to webcam, microphone and sound system, useful to share your screen and audio and also for hybrid meetings.





## Meeting Room 2



**Capacity:** Up to 20 people workshop style or 40 people theatre style

**Community Group & Non-profit:** £25 per hour

**Commercial:** £50 per hour

Meeting Room 2 is situated on the first floor of the Library. Surrounded by books and lace patterns on glass walls, this room offers a superb space for creativity and focusing.

The two central tables house inbuilt charging stations to plug up to 16 laptops.

The room is equipped with a large screen with HDMI & USB ports to connect to webcam, microphone and sound system, useful to share your screen and audio and also for hybrid meetings. Light settings adjustable to create brightness or gentle glow as well as remove lighting glare from the screen.





## Meeting Room 3



**Capacity:** Up to 4 people

**Community Groups & Non-profit:** £5 per hour

**Commercial:** £10 per hour

A small yet perfectly suitable interview room with city views of newly transformed Broad Marsh area. Glass walls and large windows allow natural light to flood the room during the day, creating a bright and inviting atmosphere.







## Meeting Room 4



**Capacity:** Up to 12 people boardroom style or 40 people theatre style

**Community Groups & Non-profit:** £25 per hour

**Commercial:** £50 per hour

Meeting Room 4 is situated between the Business Centre and IT Study Suite. It offers views of Nottingham's modern Library and the city's redeveloped Broad Marsh area.

The room is equipped with an impressive touchscreen, camera, microphone and sound-system that can be connected to with HDMI & USB ports, useful to share your screen and audio and also for hybrid meetings. The touchscreen comes with a pen to make digital annotations and notes directly onto the screen to enhance workshops, talks and meetings.

Light settings adjustable to create brightness or gentle glow as well as remove lighting glare from the screen.





# Meeting Rooms 6 and 7



**Capacity: Room 6 OR 7:** 24 boardroom style, 35 theatre style

**Capacity: Room 6 AND 7:** 40 boardroom style, 70 theatre style

**Rooms 6 OR 7:**

**Community Groups & Non-profit:**

£25 per hour

**Commercial:** £50 per hour

**Rooms 6 AND 7:**

**Community Groups & Non-profit:**

£50 per hour

**Commercial:** £100 per hour

This space is a vibrant hub for meetings, talks, conferences, and events, accommodating up to 70 participants. The concertina door offers the flexibility to divide the rooms and customise layouts, perfect for facilitating multiple breakout activities and talks.

The two touchscreens and sound-systems can work independently or sync together to display content. Room 6 has a HDMI port readily available in the wall, and Room 7 has an integrated HDMI cable attached with the screen.

This room has a range of AV equipment, including lapel and handheld microphones. Light settings adjustable to create brightness or gentle glow as well as remove lighting glare from the screen.





## Additional Information

We can customise set-up of rooms to ensure your event is formatted exactly as you want it. For this specialised set-up, a consultation and preparation fee may be required of £20.

Other open areas of the Library for events, exhibitions and performances during or after opening hours and on non-working days for the library can also be booked. Please email [admin.library@nottinghamcity.gov.uk](mailto:admin.library@nottinghamcity.gov.uk) as additional charges may apply.

### Catering

From coffee and breakfast pastries to canapes and board meeting luncheons, our in-house café provider will be able to accommodate requests. Requests for catering require two weeks' notice. For enquiries and a price list please email [admin.library@nottinghamcity.gov.uk](mailto:admin.library@nottinghamcity.gov.uk).

### Opening Hours

Monday: 09:00 – 18:00  
Tuesday: 09:00 – 18:00  
Wednesday: 09:00 – 19:00  
Thursday: 09:00 – 18:00  
Friday: 09:00 – 18:00  
Saturday: 09:00 – 16:00

### Get in touch

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